“Feel the burn” TTX

**Review Planning Updates:**

Exercise information:

* Type: Discussion-based TTX (with a workshop component before the TTX play)
* Duration: 4 hours (with workshop)
	+ Workshop 10AM-12PM
	+ TTX 1PM-3PM
* Location: Virtual with optional on-site play
* Parameter: Burn surge scenario – for on-site 20% of highest 6 month or annual volume in ED or ICU for non-burn centers, for burn centers scenario will surge your burn bed capacity

Proposed Objectives:

ASPR Health Care Preparedness and Response Capabilities

Capability #4: Medical Surge

1. Validate the ability of the HCC members to activate their Mass Casualty Plans within the first *12 hours* in accordance with the NYC HCC Burn Surge Annex.
2. Identify methods that HCC members will employ to triage and prioritize patients for treatment or transfer to specialty facilities within the first *12 hours* in accordance with the NYC HCC Burn Surge Annex.
3. Discuss how HCC members will coordinate during the response when clinical resources are strained or depleted within two hours of the onset of the incident or arrival of patients in accordance with the NYC HCC Burn Surge Annex.

Exercise Planning Group: Everyone invited to the C&O meeting (and upcoming meetings)

Exercise Planning Team: NYC DOHMH staff

Exercise Steering Committee Members:

Members added

|  |  |  |
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|  |  |  |

Exercise Planning Timeline (BP4):

|  |  |  |
| --- | --- | --- |
| Initial Planning Meeting​ | 10/31/2022​ | 1-2PM |
| Midterm Planning Meeting​ | 12/12/2022​ | 11AM – 12PM |
| Final Planning Meeting​ | 1/18/2023​ | 11AM – 12PM |
| Exercise​ | 2/16/2023​ | 10AM - 12PM 1:00PM - 3:00PM |
| Hotwash / After Action Meeting​ | 3/1/2023​ | 10AM - 11:30AM |
| Final AAR/IP​ | 4/21/2023​ |  |

Note: Information Session for optional on-site play scheduled for 10/28/2022

**New Discussion Points**

* Evaluation requirements
	+ **Capability targets** are the performance thresholds for each core capability
	+ **Critical tasks** are the distinct elements required to perform a core capability
	+ **Exercise Evaluation Guides** (EEGs) document exercise objectives, core capabilities, capability targets, and critical tasks
* Relevant plans, policies, and procedures to be tested or examined during the exercise
	+ HCC Burn Annex
	+ Mass Casualty Plans
	+ NYC Burn Plan
	+ Pediatric Disaster Plan (Draft)
* The scenarios enable an exercise to assess objectives and core capabilities
	+ Threat or hazard: Burn
	+ Conditions: Scenario details such as locations, time, weather, etc.
		- Circus Festival on Randall’s Island – pyrotechnic failure extending to the stage resulting in a collapse
			* Randall’s Island – Walk/bike, bus, car, Festival Ferry access
			* Roosevelt’s Island – Walk/bike, bus, car, tram, train, Ferry access
		- Time: Weekend, afternoon
		- Weather: Sunny and windy
		- Other conditions?
	+ Modeling and simulation: Possibly for on-site play and will be based on the needs of the facility – Artificialities may have to be created
* Identify required documentation:
	+ **Extent of Play Agreement (XPA)**
	+ Exercise Evaluation Guides (EEGs)
	+ Situation Manual (SitMan)
	+ *Exercise Plan (ExPlan)*
	+ Controller/Evaluator (C/E) Handbook
	+ *Master Scenario Events List (MSEL)*
	+ Presentation
	+ Participant Feedback Form
* Plan for exercise logistics
	+ Location – XPA need to be submitted for optional component
	+ Audio/visual (A/V) requirements -Microsoft TEAMS
* Duration and schedule – Action items following the IPM
	+ Identify exercise staffing requirements – Safety and Security, controller / evaluator, SIMCELL (MSEL Manager), recorder or scribes
	+ Outline exercise planning team roles and responsibilities
		- HSEEP – Design and Development
		- Evaluation
		- Resource Support (limited)
	+ Develop exercise planning timeline
* Exercise staffing
	+ Subject-Matter Experts (SMEs) – workshop component
	+ Exercise control
	+ Exercise evaluation