# BP4 “Develop Resilience for Hospital Radiation Management Staffing” Deliverable Template

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| **Sub-recipient name:** | Independent Hospitals with 911 sub-recipients |
| **Deliverable number and name:** | **C1.4. Develop Resilience for Hospital Radiation Management Staffing** |

**Instructions:** Here are the steps to follow for completing this deliverable.

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| **1** | **Make a note of the DOHMH Program Manager’s name and contact information.** |
| **2** | **Review deliverable text taken from the SOW and direct any questions to your DOHMH Program Manager well before the deliverable due date(s).** |
| **3** | **Complete the fields for the deliverable proposal.** |
| **4** | **Skip to step 5. No summary report is required for this deliverable.** |
| **5** | **Submit either proof of training attendance or proof of new or renewed membership that matches your proposal.** |

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| **1** | **DOHMH Program Manager:** Darrin Pruitt, PhD, MPH  **Phone number:** 347-396-2699  **Email:** [dpruitt@health.nyc.gov](mailto:dpruitt@health.nyc.gov) |

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| **2** | **Deliverable as per the SOW**  **Required Activities:**  Complete one (1) of the following training activities:   1. Based on identified gaps or vulnerabilities, deliver a radiation, radiological, or nuclear training for at least twenty (20) staff, and/or conduct a radiation risk assessment   OR   1. Have at least one (1) staff complete Federal Emergency Management Agency (FEMA)/ Health and Human Services (HHS)-approved training (e.g., Radiation Emergency Medical Management (REMM), Hospital Emergency Response Training (HERT) in Anniston, Alabama) or other DOHMH-approved training   OR   1. Obtain/renew memberships for radiation or nuclear safety associations/organizations (e.g., Advisory Committee on the Medical Uses of Isotopes (ACMUI) and/or renew a Radiation Safety Officer (RSO) credential   **Required Documentation:**   1. Brief proposal (template to be provided by DOHMH) of one (1) training activity and how it supports preparedness of the facility (e.g., indicated in facility’s HVA, a visit from The Joint Commission, an exercise After Action Report (AAR), etc.) due in the initial performance period of the contract (July 1, 2022 to October 31, 2022). 2. Proof of attendance (e.g., certificates of completion, sign-in sheet/participant roster or EPC attestation) for training.   OR  Proof of membership/credential due in the final performance period of the contract (March 1, 2023 to June 1, 2023). |

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| **3** | **PROPOSAL | DUE DATE: October 31, 2022** | |
| **Question** | **Response (Spaces below will expand as you type.)** |
| **List the document(s) regarding the management of radiation emergencies upon which you are basing your radiation management staff resiliency proposal.**  **(Examples: your facility’s HVA, a visit from The Joint Commission, an exercise AAR, etc.)** |  |
| **Describe the radiation response capability/capacity gap(s) found in the above document(s).** |  |
| **Your radiation emergency management staff resilience project is (select “Yes” to only one (1) below):** | |
| **Provide a radiation, radiological, or nuclear training for at least twenty (20) staff** | Yes  No |
| **Conduct a radiation risk assessment** | Yes  No |
| **At least one (1) staff person will complete FEMA or HHS-approved training (see examples in item 2 above) or other DOHMH-approved training** | Yes  No |
| **At least one (1) staff person will obtain/renew memberships for radiation or nuclear safety associations/organizations (see examples in item 2 above)** | Yes  No |

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| **4** | **No summary report required. Skip to step 5.** |

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| **5** | **Submit documentation that matches your proposed project above to your Program Manager by June 1, 2023. See item 2 above.** |