



NYC Health Care Coalition (NYCHCC) Leadership Council Meeting co-hosted with the Borough of Queens Emergency Preparedness Coalition (BQEPC)

NYC DOHMH OFFICE OF EMERGENCY PREPAREDNESS AND RESPONSE
BUREAU OF HEALTHCARE AND COMMUNITY READINESS

Thursday, February 10, 2022



Agenda

- **10:00 – 10:05 am**
 - *Welcome and Opening Remarks*
- **10:05 – 10:45 am**
 - *Borough of Queens Emergency Preparedness Coalition (BQEPC) - Lesson Learned from the 2021 Healthcare Coalition Conference*
 - *The Medical Operations Coordinating Cell*
 - *Facilities Design*
 - *Pediatric Response*
- **10:45 – 11:00 am**
 - *BQEPC - Lesson Learned from the 2021 Healthcare Coalition Conference Q&A*
- **11:00 – 11:55 am**
 - *Hospital Preparedness Program (HPP) Budget Period 3 Update and BP4 Program Planning*
- **11:55 – 12:00 pm**
 - *Coalition Announcements*
 - *Adjourn*



Presentations from Borough of Queens Emergency Preparedness Coalition (BQEPC)

Lesson Learned from the 2021 Healthcare Coalition Conference



Hospital Preparedness Program (HPP) Budget Period 3 Update & BP4 Program Planning

New York City Health Care Coalition and Sub-Coalitions

Outline

- Background of Hospital Preparedness Program
 - Capabilities
 - Requirements
- Overview of BP3 HPP Program Activities and Status Updates
 - Networks
 - Hospitals
 - Borough Coalitions
 - PDC
 - North HELP
 - CHCANYS
 - LTC
- NYCHCC Governance Board Priorities
- Envisioning of HPP BP4 Program Activities



Background of Hospital Preparedness Program

Capabilities and Requirements

ASPR Hospital Preparedness Program (HPP)

- The Hospital Preparedness Program (HPP) is a cooperative agreement program administered by Assistant Secretary of Preparedness and Response (ASPR) that establishes a foundation for national health care preparedness.
- HPP is the primary source of federal funding for health care system preparedness and response
- HPP promotes a consistent national focus to improve patient outcomes during emergencies and disasters and enables rapid recovery.
- Project Period for five years (7/2019 through 6/2024)
- Current Annual Award lasting 12 months: **Budget Period 3 (BP3) (7/1/21 - 6/30/22)**

2019-2024 Health Care Preparedness and Response Capabilities

- **Capability 1: Foundation for Health Care and Medical Readiness** - The community's health care organizations and other stakeholders-coordinated through a sustainable HCC-have strong relationships, identify hazards and risks, and prioritize and address gaps through planning, training, exercising, and managing resources.
- **Capability 2: Health Care and Medical Response Coordination** - Health care organizations, the HCC, their jurisdiction(s), and the ESF-8 lead agency plan and collaborate to share and analyze information, manage and share resources, and coordinate strategies to deliver medical care to all populations during emergencies and planned events.

2019-2024 Health Care Preparedness and Response Capabilities

- **Capability 3: Continuity of Health Care Service Delivery** - Health care organizations, with support from the HCC and the ESF-8 lead agency, provide uninterrupted, optimal medical care to all populations in the face of damaged or disabled health care infrastructure. Health care workers are well-trained, well-educated, and well-equipped to care for patients during emergencies. Simultaneous response and recovery operations result in a return to normal or, ideally, improved operations.
- **Capability 4: Medical Surge** - Health care organization-including hospitals, EMS, and out-of-hospital providers-deliver timely and efficient care to their patients even when the demand for health care services exceeds available supply. The HCC, in collaboration with the ESF-8 lead agency, coordinates information and available resources for its members to maintain conventional surge response. When an emergency overwhelms the HCC's collective resources, the HCC supports the health care delivery system's transition to contingency and crisis surge response and promotes a timely return to conventional standards of care.

<https://www.phe.gov/Preparedness/planning/hpp/reports/Documents/2017-2022-healthcare-pr-capabilities.pdf>)

NYCHCC HPP Requirements

Required every year:

- 20 requirements DOHMH threads into multiple projects and activities (e.g., planning for at-risk populations, NIMS compliance) as well as singles out for completion as deliverables (e.g., call down notification drills, Medical Response and Surge Exercise (Surge Ex))

Budget Period 3 (BP3) specific requirements (7):

- 7 requirements DOHMH coordinates with the HCC to complete through LCMs, EPS and Governance Board Review (e.g., COOP and Burn Surge annex to HCC Response Plan)
- [https://www.phe.gov/Preparedness/planning/hpp/Pages/Hospital-Preparedness-Program-Cooperative-Agreement-Recipient-Reporting-Requirements-\(Budget-Period-2\).aspx](https://www.phe.gov/Preparedness/planning/hpp/Pages/Hospital-Preparedness-Program-Cooperative-Agreement-Recipient-Reporting-Requirements-(Budget-Period-2).aspx)



Overview of HPP BP3 Program Activities & Status Updates



Hospital Preparedness Program (HPP) Budget Period 3 (BP3)

New York City Health Care Coalition Sub-Coalitions: Independent
Hospitals, Network Coalitions, Borough Coalitions

Subrecipients Budget Period 3: Program Deliverables: Networks, Independent Hospitals and Borough Coalitions

	Capability 1-Foundation for Health Care and Medical Readiness	Capability 2-Health Care and Medical Response Coordination	Capability 3-Continuity of Health Care Delivery	Capability 4-Medical Surge
Subrecipients				
Networks (n=7)	<ul style="list-style-type: none"> Participate and present at the quarterly NYC HCC Leadership Council meetings, bi-annual Emergency Preparedness Symposia Support Borough Coalitions Participate in the 2022 Coalition Surge Test (CST) Exercise 	<ul style="list-style-type: none"> Support Collection of Network Emergency Contact Data 	<ul style="list-style-type: none"> Support COOP Planning for Municipal Trauma Centers (H+H) 	<ul style="list-style-type: none"> Design a Deliverable to Address Network-level Surge Related to Identified Hazards
Independent Hospitals (w/911) (n=12)	<ul style="list-style-type: none"> Participate in the quarterly NYC HCC Leadership Council meetings, bi-annual Emergency Preparedness Symposia Support a Borough Coalition Participate in the 2022 Coalition Surge Test (CST) Exercise Develop Resilience for Hospital Emergency Management Staffing 	<ul style="list-style-type: none"> Support Collection of Hospital Emergency Contact Data 		<ul style="list-style-type: none"> Design a Deliverable to Address Hospital Surge Related to Identified Hazards
Independent Hospitals (w/out 911) (n=3)	<ul style="list-style-type: none"> Participate in the quarterly NYC HCC Leadership Council meetings, bi-annual Emergency Preparedness Symposia Support a Borough Coalition Participate in the 2022 Coalition Surge Test (CST) Exercise 	<ul style="list-style-type: none"> Support Collection of Hospital Emergency Contact Data 		<ul style="list-style-type: none"> Design a Deliverable to Address Hospital Surge Related to Identified Hazards
Borough Coalitions (n=5)	<ul style="list-style-type: none"> Participate in the quarterly NYC HCC Leadership Council meetings, bi- 	NA		<ul style="list-style-type: none"> Design a Deliverable to Address Borough-wide Surge Based

BP3 Activities Based on Gaps Identified: Networks, Independent Hospitals, Borough Coalitions

Networks

- Establishing a 10 Bed Med/Surge Unit in a Long-Term Care Setting
- Staffing Continuity of Operations and Resiliency Effort
- Hands-On Staff Training for Non-Ambulatory Patient Evacuation

Independent Hospitals

- Increase Pediatric Surge for ED and Inpatient Unit
- Pediatric Surge Planning
- Assessment of Surge, Staffing and Capital Plans

Borough Coalitions

- Highly Infectious Diseases Awareness and Response Training
- Active Shooter and Stop the Bleed Training
- Community Ambassador Program Development



Hospital Preparedness Program (HPP) Budget Period 3 (BP3)

New York City Health Care Coalition SME Sub-Coalitions

Subrecipients HPP BP3: Overview of Program Deliverables: CHCANYS and North HELP

	Capability 1-Foundation for Health Care and Medical Readiness	Capability 2-Health Care and Medical Response Coordination
Subrecipients		
CHCANYS	<ul style="list-style-type: none"> • Participate in NYCHCC Leadership Council (LC) Meetings and Emergency Preparedness Symposia (EPS); • Participate in Coalition Surge Test (CST) planning. • Convene FQHC Leadership Advisory Council (LAC). • Conduct two (2) call-down notification drills with 44 NYC-based FQHC networks. • Create a "best practices" guide for personal protective equipment (PPE) inventory management, storage, and security and train 44 NYC-based FQHC networks on the content; • Continue enhancements to communications planning (via situational awareness tool) to support coordination among 44 NYC-based FQHC networks; • Develop, conduct, and evaluate one (1) full-day primary care emergency management (EM) seminar for 44 NYC-based FQHC networks. 	<ul style="list-style-type: none"> • Build a database of NYC-based FQHC networks' response-related capabilities
North HELP	<ul style="list-style-type: none"> • Participate in NYCHCC Leadership Council (LC) Meetings and Emergency Preparedness Symposia (EPS). • Participate in Coalition Surge Test (CST) planning. • Convene Leadership Advisory Council (LAC); • Conduct the virtual Patient Outreach Preparedness Training Program • Conduct educational session on preparedness topics for outpatient dialysis providers • Design and conduct one tabletop exercise with outpatient dialysis centers • Pilot the Technical Assistance Program to help outpatient dialysis providers with EOP development 	<ul style="list-style-type: none"> • Develop and implement tool for capacity information sharing

Subrecipients HPP BP3: Overview of Program Deliverables: Pediatric Disaster Coalition (PDC)

Capability 1-Foundation for Health Care and Medical Readiness	
Subrecipients	
PDC	<ul style="list-style-type: none"> • Participate in NYC Health Care Coalition (NYCHCC) Leadership Council (LC) meetings and Emergency Preparedness Symposia (EPS) • Support borough coalitions • Address hesitancy to receive novel vaccines for emerging infectious diseases and report on operational barriers to vaccine uptake • Develop disaster mental health guidance document for caregivers of children during large-scale infectious disease outbreaks, suitable for posting on DOHMH's provider web page • Evaluate availability of pediatric response materials (pharmaceuticals, personal protective equipment (PPE), etc.) and equipment (ventilators, evacuation sleds, etc.) for inpatient and outpatient facilities • Develop exercise documents for pediatric surge annex tabletop exercise (TTX) • Participate in 2022 Coalition Surge Test (CST) exercise planning • Conduct two (2) no-notice call-down communications drills with Pediatric Intensivist Response Team (PIRT)
PDC Accrual	<ul style="list-style-type: none"> • Facilitate Pediatric Advisory Group Meetings • Plan, conduct and evaluate Outpatient Pediatric Surge Tabletop Exercise • Develop summary report on national pediatric disaster readiness initiatives • Develop Pediatric Novel Infectious Disease Vaccination Guidance Document

BP3 Accomplishments: CHCANYS, PDC, North HELP

CHCANYS:

- Drafted communication drill toolkit to support FQHCs' ability to regularly test protocols and identify planning gaps
- Deployed PPE Survey to FQHCs (n=22) to assess stockpile, usage and to inform "best practice" guide
- Developed data points for situational awareness platform (Veoci) to assess FQHCs capacity

North HELP

- Continued engagement with Borough Coalitions
- Hosted Dialysis Senior Leadership monthly meetings and two Ad Hoc meetings
- Continued discussion with GNYHA and DOHMH regarding Sit Stat tool, GIS and mapping

Pediatric Disaster Coalition (PDC)

- Convened a Leadership Group for Pediatric providers and coordinated PIRT on-call SME
- Submitted Capacity Information Tool
- Assisted in development of Pediatric Burn Annex (in progress)

Subrecipients HPP BP3: Overview of Program Deliverables: Nursing Home Associations

	Capability 1-Foundation for Health Care and Medical Readiness	Capability 2-Health Care and Medical Response Coordination
Subrecipients		
GNYHA-CC	<ul style="list-style-type: none"> • Participate in New York City Health Care Coalition (NYCHCC) Leadership Council (LC) Meetings • Participate in Emergency Preparedness Symposia (EPS) • Plan, coordinate and conduct Long Term Care Disaster Preparedness Council (LTC-DPC) meetings • Participate in 2022 Coalition Surge Test (CST) exercise • Design and conduct a tabletop exercise (TTX) for the NYC-based LTC sector • Support Long Term Care Exercise Program (LTCEXP) functional exercise (FE) and Basic Emergency Management Programs (formerly known as the Long-Term Care Hazard Specific Training Workshop) 	<ul style="list-style-type: none"> • SitSat
SNYA	<ul style="list-style-type: none"> • Participate in New York City Health Care Coalition (NYCHCC) Leadership Council (LC) meetings • Participate in Emergency Preparedness Symposia (EPS) • Participate in Long Term Care Disaster Preparedness Council (LTC-DPC) meetings • Plan and conduct a LTC Emergency Preparedness Webinar • Support tabletop exercise (TTX) for the NYC-based LTC sector • Participate in Long Term Care Exercise Program (LTCEXP) - functional exercise (FE) • Administer Long Term Care Programming Administrator Continuing Education Units (CEUs) 	<ul style="list-style-type: none"> • Recruit LTC facilities to participate in Sit Stat Drill
GNYHCFA	<ul style="list-style-type: none"> • Participate in New York City Health Care Coalition (NYCHCC) Leadership Council (LC) meetings • Participate in Emergency Preparedness Symposia (EPS) • Participate in Long Term Care Disaster Preparedness Council (LTC-DPC) meetings • Plan and conduct a LTC Emergency Preparedness Webinar • Support tabletop exercise (TTX) for the NYC-based LTC sector • Participate in Long Term Care Exercise Program (LTCEXP) functional exercise (FE) 	<ul style="list-style-type: none"> • Recruit LTC facilities to participate in Sit Stat Drills

Subrecipients HPP BP3: Overview of Program Deliverables: Home Care Sector

	Capability 1-Foundation for Health Care and Medical Readiness
Subrecipients	
HCP	<ul style="list-style-type: none"> • Participate in NYCHCC Leadership Council (LC) Meetings • Participate in Emergency Preparedness Symposia (EPS) • Participate in the Long-Term Care Exercise Program (LTCEXP) • Conduct an Emergency Management (EM) Assessment
HCA	<ul style="list-style-type: none"> • Participate in NYCHCC Leadership (LC) Meetings • Participate in Emergency Preparedness Symposia (EPS) • Participate in Long-Term Care Exercise Program (LTCEXP) • Participate in Long Term Care Comprehensive Emergency Management Program and Technical Assistance • Conduct Emergency Preparedness Webinar • Conduct an Emergency Management (EM) Assessment

BP3 Accomplishments: Sub-Coalitions SMEs, LTC

Greater New York Hospital Association - Continuing Care, Greater New York Health Care Facilities Association, and Southern New York Association

- Continued education and recruitment for SitStat tool specifically for nursing home sector; conducting weekly situational awareness drills
- Collaboration with City partners regarding surge staffing efforts
- Participation in the development of the 2022 functional exercise for LTC sector [Long - Term Care Exercise Program]
- Webinars on COVID-19, updated policies and mandates
- Continued engagement with coalitions and coalition activities

Home Care Association of New York State and New York State Association of Health Care Providers

- Participation in the development of the 2022 functional exercise for LTC sector [Long - Term Care Exercise Program]
- In initial stages of developing a sector wide emergency management assessment



Hospital Preparedness Program (HPP) New York City Health Care Coalition

Governance Board

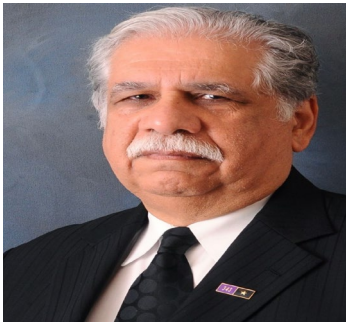
Governance Board of Directors



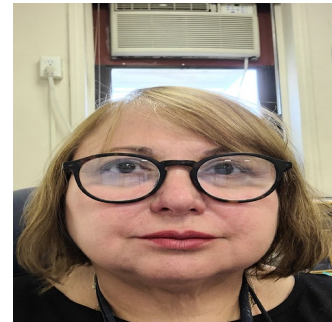
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Intervention

HCC Governance Board Priorities - Short Term

Top Short Term (e.g. 6 – 12 months) Priorities Identified:

- **Governance Board Structure and Role**
 1. Develop and enhance bidirectional communications between GB member and their sector(s)
 2. GB decision-making and advocacy on policy issues
 3. Memorialize roles and responsibilities for 1) Individual Governance Board Directors 2) Collective Governance Board
- **Health Care Coalition Capabilities**
 1. Conduct inventory and complete outstanding preparedness projects that GB members have been involved in (e.g., Regional Unidentified Patient Naming Convention for MCI response, complete updated coastal storm plan given based on Henri and Ida lessons learned).
 2. Determine and build consensus on what HCC roles should be within NYC ESF-8 structure and how it should interface with ESF-8.
 3. Determine involvement in advocacy with new Mayor for NYCEM to prioritize enhancing its health care emergency management expertise and bandwidth, where Health & Medical sits in agency, and foster strategic agency focus on climate change.

HCC Governance Board Priorities - Long Term

Top Long-Term Priorities (e.g. 2 – 5 years) Identified:

■ Health Care Coalition Capabilities

1. Create a command-and-control process and identify a response agency for catastrophic events to match resources to needed citywide. (e.g., a model for such processes is the Medical Operations Command Center.)
2. Anticipate future health care preparedness needs post-COVID
 - Covid has changed how health care system has been doing business (e.g., LTC move to more home care than congregate care in facilities)
 - How does climate change impact future health care preparedness needs?
3. Operationalize burn and pediatric disaster plans



Hospital Preparedness Program (HPP)

Envisioning Budget Period 4

NYCHCC HPP Requirements

Budget Period 4 (BP4) requirements:

- All year's requirements as listed previously
- Any unmet requirement carried over from previous budget periods
- **Develop Healthcare Coalition Recovery Plan**
- **Develop Radiation Event Response Annex to the Healthcare Coalition Response Plan**
- **Conduct Tabletop Exercise to validate Radiation Response Annex**

Focus activities for HPP Budget Period 4 (BP4)

- DOHMH reviewed findings from BP1 to BP3 coalition AARs, COVID-19 In Progress Reviews and Design Your Deliverable reports.
- The next slides ask participants via “Poll Everywhere”:
 - **One icebreaker question**
 - **One question each for Capabilities 1 to 3 of the HPP Capabilities**
 - **One question about what coalition members would like to see DOHMH and the coalition Governance Board focus on in BP4**
 - **And one last question: What additional priorities have we left out? (You will answer this as text.)**
- Participants will have 2-3 minutes to enter their responses.
- The Poll Everywhere activity will be followed by a brief discussion of what activities stand out among the responses.

Poll Everywhere Instructions

- Participants can respond to activity by:
- **Web** at PollEv.com/nycdohmh999

OR

- **Text Message:** Text **NYCDOHMH999** once to **37607**

Ice breaker question

- Poll everywhere
- What is your favorite ice cream? (pick one)
 - Vanilla
 - Rocky Road
 - Chocolate
 - Strawberry
 - Butter Pecan
 - Bourbon
 - I'm lactose intolerant.

Focus activities for HPP Budget Period 4 (BP4)-Cap 1

- Please pick 3 activities from the below that are the most important to focus on in BP4:
 - Streamline onboarding for surge staff
 - Include PPE in emergency management and continuity of operations plans
 - Develop NYC-specific mass fatality management annex template for emergency management plans
 - Build relationships for aid and patient transfers between acute and long-term care
 - Build relationships with non-healthcare community organizations, utilities and other infrastructure organizations, and local vendors
 - Expand Incident Command training to all healthcare and support staff
 - Develop sector-specific incident action plans, ICS forms, Job Action Sheets, Incident Response Guides
 - Train on emergency communications, including radios

Focus activities for HPP Budget Period 4 (BP4)-Cap 2

- Please pick 3 activities from the below that are the most important to focus on in BP4:
 - Adapt PPE restricting, conserving and re-use guidance for use in facilities
 - Broaden the role of social workers in emergency response
 - Support implementation of Sit Stat in non-acute healthcare sectors
 - Centralize data on critical supplies
 - Provide eFINDS training and exercises
 - Strengthen communications with families, including updating family reunification center procedures
 - Improve patient transfer agreements (load balancing and patient transfers including network pairing)

Focus activities for HPP Budget Period 4 (BP4)-Cap 3

- Please pick 3 activities from the below that are the most important to focus on in BP4:
 - Develop a model respiratory protection plan template establishing requirements for fit testing and training
 - Develop mental health resources (especially for grief and loss) for staff, patients/residents and family members, including pediatrics
 - Develop strategies for pediatric surge
 - Develop pandemic/epidemic-specific continuity plan
 - Develop or update workplace violence policy, training and exercises

BP4 DOHMH and Governance Board activities

- Please pick 3 activities from the below that are the most important to focus on in BP4:
 - Develop policy and procedure for using MRC for additional staff to support response
 - Develop Emergency resource allocation procedures
 - Streamline communications from state, city, federal and other sources
 - Provide training on location and use of emergency communications/announcements archives
 - Develop plain language policy and training for frontline staff in all sectors
 - Simplify reporting processes for emergency information and data requests
 - Develop surge staffing single point of service
 - Develop regional memoranda of understanding for stockpiling and sharing of respirator masks

What else is important in BP4?

- Please write in (text) short phrases activities we have left out in the first 4 slides.
- For multiple answers hit enter after each answer.



Discussion and Wrap-up



Coalition Announcements



Adjourn